

Office Order

It has been observed that there is no prescribed time limit for approval of revised layout-cum-demarcation plan and zoning plans of Affordable Residential Plotted Colonies (DDJAY) which leads to the unnecessary delay for submission of files for approval. Therefore, all the officers/officials at the HQ as well as field offices are directed to ensure that while submitting the cases of approval of revised layout-cum-demarcation plan and zoning plans of Affordable Residential Plotted Colonies following time limit shall be adopted.:-

Sr. No.	Concerned Office/Officer	Time lines for report
1.	After submission of demarcation plan the concerned DTP will submit the report to STP (Circle)	Within 15 days
2.	STP Circle will forward the report to Directorate	Within 7 days
3.	After receipt of report of DTP/STP field, the final approval will be given by DGTCP after examining the case at each level.	Within 15 days

These instructions should be complied with immediate effect.

Dated:-

(K. Makrand Pandurang, IAS)
Director,
Town and Country Planning,
Haryana, Chandigarh.

Endst. No. ZP-1346/AD(NK)/2020/1620-SP Dated:-

18-06-2020

A copy is forwarded to the following for information and further necessary action as per above: -

1. Chief Town Planner, Haryana, Chandigarh.
2. Chief Town Planner (IT&M), Haryana, Chandigarh.
3. Senior Town Planner (Monitoring), Haryana Chandigarh.
4. Senior Town Planner (E&V), Haryana Chandigarh.
5. All Senior Town Planners (Field).
6. All District Town Planners (Hqrs).
7. All District Town Planners (Field).
8. All ATP (Hqrs)/Colony Branch/ CLU Branch.
9. Project Manager (IT) with a request to update on office e-application (internal office communication section).

(Savita Jindal)

District Town Planner (HQ)

For: Director, Town & Country Planning
Haryana, Chandigarh