

## Directorate of Town & Country Planning, Haryana

Nagar Yojna Bhawan, Madhya Marg, Sector 18A, Chandigarh.

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### Order

The Department has formulated the policy dated 19.07.2022, governing the procedure to provide essential services and civic amenities in Infrastructure Deficient Areas outside Municipal Area in the State of Haryana and for regularization of unauthorized colonies/development/buildings outside Municipal Areas. The clause no. 9 of the policy dated 19.07.2022 provides the procedure for regularization as reproduced hereunder:-

- i. *Each plot owner under section 6 of the Haryana Management of Civic Amenities and Infrastructure Deficient Areas Outside Municipal Area (Special Provisions) Act, 2021 i.e. Act No. 5 of 2022 is entitled for regularization of his unauthorized construction subject to the payment of composition charges prescribed by the govt. in Town and Country Planning Department from time to time and is entitled to get the building plans approved. The competent authority at district level will regularize/compound the unauthorized construction and approve the building plans.*
- ii. *The building plan will be approved by the concerned authority as per provisions of the HBC 2017.*

2. Since, there may not be proper demarcation of plots in such colonies, therefore, in order to streamline the process and ensure uniform practice for approval of building plans of vacant/built-up plots in regularized colonies outside Municipal Area, it is hereby ordered that in all such cases, the applicant shall submit hard copy of the building plans (vacant/built-up plots) in the office of concerned DTP and thereafter the same shall be approved by the DTP through offline mode as per provisions of the Haryana Building Code, 2017, the policy dated 19.07.2022 and instruction dated 06.04.2023. Similar procedure shall be adopted for grant of Occupation Certificate.

3. Further, the District Town Planner concerned shall ensure that the applicant has paid the requisite fee/charges before approval of the building plans or grant of occupation certificate as the case may be. The Registration Authority shall also ensure the receipt of fee/charges before registration of the ownership documents of the plot holders/applicants

The above instructions shall come into force with immediate effect.

(Amit Khatri, IAS)  
Director,  
Town & Country Planning  
Haryana Chandigarh

Dated:26/04/2024

Endst No.: Misc-632/PA (VA)/2024/12996-98

A copy of these orders is forwarded to the following for information and necessary action:

1. All Deputy Commissioners in the State.
2. All Senior Town Planners of the State.
3. All District Town Planners of the State.

(Sanjay Narang)  
District Town Planner (HQ)  
O/o Director, Town and Country Planning,  
Haryana, Chandigarh.