

## OFFICE ORDER

### Clarification in Standard Operating Procedure for adjustment of fee & charges in case of migration of license.

Vide orders dated 29.06.2023, Standard Operating Procedure was issued for adjustment of fee & charges in case of migration of license, wherein it was clarified that the fee and charges shall be adjusted towards licence fee, state infrastructure development charges, conversion charges and external development charges only. All other fee and charges required including renewal fee shall be deposited by the colonizer for the license under migration.

It is further clarified that the balance amount of fee and charges left after adjustment in the migrated license shall also be adjusted against the outstanding renewal fee of other existing licenses of the same developer.

Dated: 08.02.2023  
Place: Chandigarh

-Sd/  
(Amit Khatri, IAS)  
Director  
Town and Country Planning,  
Haryana, Chandigarh.

Endst. No. PF-69/CAO/943-949/2024

Dated: 21.02.2024

A copy is forwarded to the following for information and necessary action:-

1. Chief Town Planning, Haryana
2. Chief Accounts Officer (HQ)
3. Senior Town Planner, Monitoring (HQ)
4. All District Town Planner (HQ)
5. All Assistant Town Planner (HQ)
6. All Junior Engineer, Assistant, Colony Branch (HQ)
7. PM(IT) for hosting the orders on the website.

-Sd/  
Chief Accounts Officer (HQ)  
for: Director Town and Country Planning,  
Haryana, Chandigarh.