

# Directorate of Town & Country Planning, Haryana

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## ORDER

**SUBJECT:- Regarding migrating to online system for application submission, scrutiny and grant of permission for the entire Transferable Development Rights (TDR) life cycle.**

As provisioned in clause 2.1 of the Transferable Development Right (TDR) policy dated 16.11.2021, the complete process regarding submission of application for grant of TDR certificate, scrutiny, issuance, transfer and utilization is required to be made online to enable efficiency and transparency in the entire process. As per policy, all TDR certificates shall be created, stored, transferred and utilized in digital format only.

2. Currently, the process of application submission and grant of TDR certificates is being done online alongwith the scrutiny of such applications. However, the process of application submission for transfer and utilization of TDR certificates is not being done through online mode as yet.

3. Accordingly, in compliance of the provisions of the TDR policy dated 16.11.2021, the existing online TDR application has been augmented/ scaled up to enable application submission for transfer and utilisation of TDR certificates, scrutiny of said applications and grant of transfer and utilisation permissions through online mode only. Therefore, from 01.01.2024, the entire process of application submission, scrutiny and grant of TDR certificates, transfer permissions and utilisation permissions shall be done through online mode only including generation of TDR transfer and TDR utilization certificate numbers through online mode. Also an online inventory of all TDR applications received and certificates/ permissions issued shall be maintained for ease of record and reference.

The above orders be followed in letter and spirit.

Date: 01.01.2024  
Place: Chandigarh

-Sd/-  
(Amit Khatri, IAS)  
Director, Town and Country Planning,  
Haryana Chandigarh.  
Dated: 01.01.2024

Endst.No.Misc-454-Loose/2023/87-94

A copy is forwarded to the following for information and necessary action, please:-

1. Chief Town Planner (IT&M).
2. Chief Town Planner, Haryana.
3. All Senior Town Planners, HQ.
4. Senior Town Planner (E&V).
5. All District Town Planners, HQ.
6. All Assistant Town Planners, HQ.
7. All PA/JE(HQ)/ Assistants(HQ).
8. PM(IT) with the request to host the orders on departmental website and also ensure that the complete online system for transfer and utilization of TDR certificates is functional w.e.f. 01.01.2024.

3.

-Sd/-  
(Divya Dogra)  
District Town Planner (HQ)  
For Director, Town & Country Planning  
HaryanaChandigarh