



Directorate of Town and Country Planning Haryana

Sector-18A; Madhya Marg, Chandigarh | Email: tcpharyana7@gmail.com

Subject: Schedule for Opening of Window under policy dated 10.11.2017.

Reference: In supersession of orders issued on 10.03.2023 on the subject cited matter.

Order: MISC-PF-64-C/ 9818

Dated: 06/04/2023

OFFICE ORDER

Under the policy instructions dated 10.11.2017, a window for receiving of applications is opened from time to time by the Department in accordance with the provisions of policy instructions dated 10.11.2017.

2. In order to streamline the process of opening of window under the policy instructions dated 10.11.2017, office order was circulated vide memo MISC-PF-64-C/7121 dated 10.03.2023 mentioning the schedule for opening of window. However, the earlier order issued on 10.03.2023 is revised and it is hereby ordered that the window for all Licence and CLU cases covered under policy dated 10.11.2017, where there is a cap on area/ number of licences/ permissions that can be allowed, the window shall remain open as per the following schedule, on a continuing basis, till further orders:

Quarter	Window Opening Period
January–March	1st January – 15th January
April–June	1st April – 15th April
July–September	1st July – 15th July
October–December	1st October – 15th October

These orders be adhered to in its letter and spirit with immediate effect.

Sd/-

(T. L. Satyaprakash, IAS)

Director General, Town and Country Planning,
Haryana, Chandigarh

Endst.No. MISC-PF-64-C_____

Dated:_____

A copy of the above orders is forwarded to the following for information and further necessary action as per following:

1. **PM(IT)HQ** for hosting the orders on the Department website & also to ensure opening of the online window as per the above-mentioned schedule for the cases falling under the purview of policy instructions dated 10.11.2017 and the applications are received on ONLINE BASIS ONLY.
2. **Diary Clerk (HQ)** to adhere to the above-mentioned schedule and ensure that no application for such category of Licence/CLU is received where there is a cap on area/number, outside the opening window.

Sd/-

(T. L. Satyaprakash, IAS)

Director General, Town and Country Planning,
Haryana, Chandigarh